



GENERAL INSTRUCTIONS FOR MANUSCRIPT SUBMISSION

1. Jurnal Respirologi Indonesia (JRI) will only accept manuscript that never been published before elsewhere and currently not being considered for publication elsewhere.
2. Manuscripts reporting basic and/or clinical research (ART) and case report (CAS) and discussing article review (REV) within the fields of pulmonology and respiratory medicine (asthma, lung physiology, respiratory infection including tuberculosis, thoracic oncology, interstitial lung disease, pulmonary hypertension, precision medicine, environmental tobacco control, intensive care, sleep-related disorder, occupational pulmonary disease, chronic obstructive pulmonary disease and pulmonary intervention and emergency medicine) are welcomed to the JRI.
3. Manuscript submission must be preceded by registration of the author(s) using the JRI website by accessing <http://www.jurnalrespirologi.org/>. Please refer to the “User Registration Guide” available in the given website address for registration details.
4. Manuscript must be written in clear and concise English or Bahasa Indonesia and should conform to the general style of the JRI. Manuscript written using Bahasa Indonesia should refer to the *Pedoman Umum Ejaan Bahasa Indonesia* (PUEBI).
5. Manuscript must be prepared using Microsoft® Word application and should be saved as a .docx file. Text must be typed using 12 pt Times New Roman within A4 paper size, double-spaced, single column and justified throughout. Manuscript must be bordered by 2.5 cm margin for every side of the page (left, right, top, bottom) and continuously numbered using alphanumeric numbers (1, 2, 3, etc) at its footer. Manuscript must be continuously line numbered starting from the Title Page.
6. Manuscript file name format is (ART/CAS/REV)-(main author surname)-(institution)-(main subject); contoh: ART-NIH-fulan-COPD.docx
7. Manuscript must include: (1) Title Page, (2) Author(s) Information Page, (3) Manuscript Page, (4) Reference Page, (5) Graphic and Table Page, and (6) Manuscript Metadata Page. Each of these must be separated by section break – next page.
8. Manuscript must enclose:
 - a. Publishing Agreement Form (printed, signed and scanned as *.pdf)
 - b. Author’s Checklist (completely checked)
 - c. Please retrieve (a) and (b) from the JRI website

INSTRUCTIONS FOR TITLE PAGE

9. Title page must include: manuscript title, running title, abstract, keywords and manuscript type; all above must be written both in English and Bahasa Indonesia.



10. Manuscript title should be concise, informative and suitable for indexing. Title must be capitalized each word and must be less than 20 words. Manuscript that has been presented in an oral session must include information of time and place of the presentation on the footnote.
11. Running title must be included below manuscript title. Running title should be concise, informative and suitable for indexing. Running title must be capitalized each word and must be less than 140 characters, including spaces. Colons, semicolons or dashes must be avoided.
12. Abstract must be included below running title. Abstract must not be longer than 250 words and must be consisted of background/introduction, method, result and conclusion.
13. Keywords must be included below abstract. Keywords must be provided up to ten keywords without necessarily rephrasing from the title. Each of keyword must be separated by a semicolon (;)
14. Manuscript type must be included below keywords. Manuscript type must be identified: ART for original research article, CAS for case report and REV for article review.

INSTRUCTIONS FOR AUTHOR(S) INFORMATION PAGE

15. Author(s) Information Page must follow Title Page and must include, in this order: author(s) full name and active email; author(s) institution name, complete mailing address including postal code, website address (if any) and telephone number and/or facsimile number. For more than one author, identify the above for each author. All above must be written both in English and Bahasa Indonesia.
16. Author(s) full name must consist of first name, middle name (if any) and surname and must not include academic and professional title(s). Online author repository identity (i.e. ORCID, SCOPUS and SINTA) may be included below each name.
17. Main author should be indicated by a symbol and must be able to be contacted using given email. Institution email is recommended for this matter.
18. Author must include the official English institution name and mailing address according to the guideline or standard of each of the institution.
19. Telephone and facsimile number format is +(country code)-(regional code if applicable)-(number); for example +62-21-4891708

MANUSCRIPT PAGE

20. Manuscript Page must follow Author(s) Information Page and must include the content of the manuscript. Manuscript must be at least three pages and must be no more than 15 pages.
21. Manuscript for ART type must consist of:
 - Background/Introduction



- Method
 - Results
 - Discussions
 - Conclusions
22. Manuscript for CAS type must consist of:
- Introduction
 - Background
 - Case
 - Discussion
 - Conclusions
23. Manuscript for REV type must consist of:
- Introduction
 - Review
 - Conclusions
24. Graphic and table must be separated from Manuscript Page. Graphic and table must be numbered by the order of the appearance within the Manuscript Page.

REFERENCE PAGE

25. Reference Page must follow Manuscript Page. Reference and citation style must be written in English and stylized using Vancouver style. Please refer the Vancouver guideline for citation and journal abbreviation: <https://wilkes.libguides.com/c.php?g=191948&p=1266458>
26. Reference citation must be numbered by the order of citation and must be typed superscript throughout the manuscript.
27. Citation manager application (BibTeX, EndNote, Mendeley, Zotero, etc) is recommended to prepare the manuscript.
28. Manuscript must include at least one reference article from a previous JRI issue.
29. Example of Vancouver citing style:
- a. Journal articles**
 - Standard articles**

Vega Kj, Pina I, Krevsky B. Heart transplantation is associated with an increased risk for pancreatobiliary disease. *Ann Intern Med.* 1996;124:980-3.
 - More than six authors**

Parkin Dm, Clayton D, Black RJ, Masuyer E, Freidl HP, Ivanov E, et al. Childhood leukaemia in Europe after Chernobyl: 5 year follow-up. *Br J Cancer.* 1996;73:1006-12.



Organization as author

The Cardiac Society of Australia and New Zealand. Clinical exercise stress testing. Safety and performance guidelines. *Med J Aust.* 1996;164:282-4.

No author

Cancer in South Africa [editorial]. *S Afr Med J.* 1994;84:15.

Articles written other in English and Bahasa Indonesia

[Ryder TE, Haukeland EA, Solhaug JH. Bilateral infrapatellar seneruptur hos tidligere frisk kvinne]. *Tidsskr Nor Laegeforen.* 1996;116:41-2.

Issue with supplement

Shen HM, Zhang QF. Risk assessment of nickel carcinogenicity and occupational lung cancer. *Environ Health Perspect.* 1994;102(Suppl 1):275-82.

Volume with supplement

Payne DK, Sullivan MD, Massie MJ. Women`s psychological reactions to breast cancer. *Semin Oncol.* 1996;23(1 Suppl 2):89-97.

Volume with part

Ozben T, Nacitarhan S, Tuncer N. Plasma and urine sialic acid in non-insulin dependent diabetes mellitus. *Ann Clin Biochem.* 1995;32(Pt 3):303-6.

Issue with part

Poole GH, Mills SM. One hundred consecutive cases of flap laceration of the leg in ageing patients. *N Z Med J.* 1990;107(986 Pt 1):377-8.

Issue with no volume

Turan I, Wredmark T, Fellander-Tsai L. Arthroscopic ankle arthrodesis in rheumatoid arthritis. *Clin Orthop.* 1995;(320):110-4.

No issue and volume

Browell DA, Lennard TW. Immunologic status of cancer patient and the effects of blood transfusion on antitumor responses. *Curr Opin Gen Surg.* 1993;3:25-33.

Page number written in Roman numerals

Fischer GA, Sikic BI. Drug resistance in clinical oncology and hematology. Introduction. *Hematol Oncol Clin North Am.* 1995;9:xi-xii.

b. Books and monographs

Personal author(s)

Ringsven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

Editor/compiler as author

Norman IJ, Redfern SJ, editors. Mental health care for elderly people. New York: Churchill Livingstone; 1996.



Organization as author

Institute of Medicine (US). Looking at the future of the Medicaid program. Washington: The Institute; 1992.

Chapter in an edited book

Philips SJ, Whisnant JP. Hypertension and stroke. In: Laragh JH, Brenner BM, editors. Hypertension: pathophysiology, diagnosis, and management. 2nd ed. New York: Raven Press; 1995.p.465-78.

Conference proceedings

Kimura J, Shibasaki H, editors. Recent advances in clinical neurophysiology. Proceedings of the 10th International Congress of EMG and Clinical Neurophysiology; 1995 Oct 15-19; Kyoto, Japan. Amsterdam: Elsevier; 1996.

Conference paper

Bengtsson S, Solheim BG. Enforcement of data protection, privacy and security in medical information. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. MEDINFO 92. Proceedings of the 7th World Congress on Medical Informatics; 1992 Sep 6-10; Geneva, Switzerland. Amsterdam: North-Holland; 1992.p.1561-5.

c. Scientific reports and writings

Reports

Smith P, Golladay K. Payment for durable medical equipment billed during skilled nursing facility stays. Final report. Dallas (TX): Dept. of Health and Human Services (US), Office of Evaluation and Inspection; 1994 Oct. Report No.: HHSIGOEI69200860.

Edited publication with sponsor

Field MJ, Tranquada RE, Feasley JC, editors. Health services research: work force and education issues. Washington: National Academy Press; 1995. Contract no.: AHCPR282942008. Sponsored by the Agency for Health Care Policy and research.

Dissertation

Kaplan SJ. Post-hospital home health care: the elderly/access and utilization [dissertation]. St. Louis (MO): Washington univ.; 1995.

Newspaper article

Lee G. Hospitalizations tied to ozone pollution: study estimates 50,000 admissions annually. The Washington Post 1996 Jun 21;Sect A:3 (col. 5).

Audiovisual materials

HIV + AIDS: the facts and the future [video cassette]. St. Louis (MO): Mosby-Year book; 1995.

d. Electronic materials

Online serial articles

Morse SS. Factors in the emergence of infectious disease. Emerg Infect Dis [serial online] 1995 Jan-Mar [cited 1996 Jun 5];1(1):[24 screens]. Available from: URL: HYPERLINK <http://www.cdc.gov/ncidod/EID/eid.htm>



Electronic monographs

CDI, clinical dermatology illustrated [monograph on CD-ROM]. Reeves JRT, Maibach H. CMEA Multimedia Group, producers. 2nd ed. Version 2.0. San Diego: CMEA; 1995.

Computer archives

Hemodynamics III: the ups and downs of hemodynamics [computer program]. Version 2.2. Orlando (FL): Computerized Educational Systems; 1993.

GRAPHIC AND TABLE PAGE

30. Graphic and Table Page must follow Reference Page. Each graphic and table must be numbered according to its order of appearance throughout the manuscript. Each graphic and table title must be typed in 10 pt and single spaced. Graphic title must be placed below respective graphic. Table title must be placed above respective table.
31. Table must not be presented as picture (.bmp, .gif, .jpg, .png, etc). Table should be prepared in portrait orientation and must not be separated between pages. Only horizontal table bars allowed; table bar must be bordering topmost and bottommost part and must be bordering table header and table content. Submission must not exceed accumulatively six graphics and tables.

MANUSCRIPT METADATA PAGE

32. Manuscript Metadata Page must follow Graphic and Table Page and must include, in this order: academic discipline and sub-disciplines, keywords (identical to one[s] in the Title Page), geo-spatial coverage, research sample characteristics and type, method or approach. Manuscript Metadata Page must be completed for ART and CAS submissions. All above must be written both in English and Bahasa Indonesia.
33. Academic discipline and sub-disciplines must be filled with general manuscript identifier related to the basic and clinical medicine sciences. For examples: pulmonology; immunology; surgery; bioinformatics. Separate identifiers with a semicolon [;].
34. Keywords must be identical to one(s) in the Title Page. Separate keywords with a semicolon [;].
35. Geo-spatial coverage must specify the study or case report location described throughout the manuscript. For examples: Java; Sumatera; Denpasar; Hiroshima; Southeast Asia. Separate locations with a semicolon [;].
36. Type, method or approach must specify the study or case report method described within the manuscript. For examples: case report; cross-sectional; quasi-experimental; cohort. Separate methods with a semicolon [;].